

Please submit the application in electronic form as a pdf document (max. 5 MB, see point 7 below) and mail a printout of the pdf document for our files.

1. Applicant

Surname, first name		Year of birth	
Academic Degree		Gender	<input type="checkbox"/> male
			<input type="checkbox"/> female
Institution	<input type="checkbox"/> Charité	Official position	
	<input type="checkbox"/> FU	Department/Institute	
	<input type="checkbox"/> HU	Telephone	
	<input type="checkbox"/> TU	Fax	
	<input type="checkbox"/> UdK	Email	
Department/Faculty			
Address			
Postcode, city			
Graduate School			
Cluster of Excellence			
DFG Research Centre			
Collaborative Research Centre (SFB)			

2. Information on the prospective Einstein Visiting Fellow and his home institution

Surname, first name		Role/Position	
Institution		Academic degree	
Address		Telephone	
		Fax	
Postcode, city		Email	
Home country		Year of birth	
Nationality		Gender	<input type="checkbox"/> male
			<input type="checkbox"/> female

3. Topic of the research project proposed by the host institution and the Einstein Visiting Fellow

4.a) Discipline (please use DFG categories ("Fachsystematik"); multiple assignment, if necessary)

- Natural sciences
 Humanities and cultural studies
 Social and behavioural sciences
 Life sciences
 Engineering

4.b) Specific field(s) of research

(e. g. moral philosophy, solid state physics, neuropsychology, automotive engineering, etc.)

5. Information on the size of the proposed working group

6. Duration of funding period: _____ months (max. 36 months from 1 January of the following year)

7. Non-technical summary of the project proposed by the host institution and the Einstein Visiting Fellow (max. 1,800 characters, not counting spaces)

8. Detailed budget and justification of resources
(please add as **attachment D** and use the form available for download on the Foundation's website)

9. Distribution of the requested funding for the Einstein Visiting Fellow and his/her Berlin working group

	20	20	20
Staff			
Other directly incurred expenses			
Investment			
Total			

Grand total of requested funding:

10. Statements by the university (please add a separate document, **attachment A**)

- a) Please explain the particular impact the Einstein Visiting Fellow will have on the academic profile and focus areas of both the university and Berlin as a research location; describe concrete prospects for sustainable cooperation between the university and the Einstein Visiting Fellow and his/her home institution.
- b) Please illustrate the proposed Einstein Visiting Fellow's outstanding academic credentials and describe, if applicable, how his/her presence would enhance the range of courses offered.

11. Statement on the Einstein Visiting Fellow's impact on the host institution

(**attachment B**: max. 12 pages in Arial 11 font)

1. Information about the candidate and his or her scientific reputation

Please add the proposed Einstein Visiting Fellow's Curriculum Vitae, list of publications and an overview of awards and distinctions as **attachment C**.

2. Working plan, Berlin-based working group and the candidate's planned visits to Berlin

Please include information on the tasks to be performed by the working group members funded by the Einstein Foundation. In addition, please describe topic and size of the planned working group in Berlin and provide details on the frequency and duration of the prospective Einstein Visiting Fellow's intended presence in Berlin (at least three visits to Berlin of several weeks in duration per year; meetings at other places not included).

3. Statement on planned activities to integrate the candidate in Berlin's academic landscape**4. Objectives, relevance, scope**

Please describe the joint research project proposed by the Einstein Visiting Fellow and the host institution, its objectives, its scientific relevance as well as (if applicable) its impact outside of academia.

5. Current state of research

Position the project in its international research context and describe preliminary work; the application itself must be comprehensible without reference to cited or attached literature.

6. Details of ethical aspects (if applicable)

- *Animal experiments*: Please explain in sufficient detail the planned animal experiments (analogous to DFG-projects). The Einstein Foundation assumes that the regulations of the animal protection act will be observed and recommends in case of animal experiments requiring an official permit to apply for this simultaneously to the submission of the grant application to the Foundation. Work on the project must not commence before the official permit is given.

- *Experiments involving genetic engineering*: In case of experiments involving genetic engineering the regulations for handling matters of genetic engineering of June 20th 1990 (*Vorschriften zur Regelung von Fragen der Gentechnik*, BGB I. 1990 I, S: 1080) must be observed. The project must commence no sooner than the official permits required by this law have been received by the applicants.

7. Description of existing or completed research collaborations with the proposed Einstein Visiting Fellow**8. Statement on the proposed Fellow's contribution to enhancing teaching at the host institution****9. Statement on administrative and organisational support to be provided by the host institution****10. Plans for the academic publication of research outcomes****11. Ideas on how to cultivate sustainable collaboration between the Einstein Visiting Fellow and his/her home institution and the host institution in Berlin**

12. Attachments

Attachment A	See section 10.
Attachment B	See section 11.
Attachment C	See section 11.1.
Attachment D	See section 8.
Attachment E	See section 13.b.

13. Applicant's signed statements and commitments

a) The proposed joint scientific project with the Einstein Visiting Fellow has not yet been launched. I am aware that it may not start until after funding has been approved.

b) Funding for this project has already been requested from another source.	<input type="checkbox"/> YES	Please see attachment E for details.
	<input type="checkbox"/> NO	Please see attachment E for an explanation as to why no alternative funding options are available and/or why the Einstein Foundation Berlin is the most appropriate agency.
If I submit such an application to another institution after applying to the Einstein Foundation Berlin, I will notify the Einstein Foundation immediately.		

c) If my project should be financed or co-financed through third-party funds (e. g. donors), I agree that the Einstein Foundation grants this third party access to the files relating to my project made available to the Einstein Foundation.

d) The research-related standards of gender equality at my institution will be applied to this project.

e) I shall adhere to the Rules of Good Scientific Practice (can be found on the English version of the DFG's website).

f) In the event that funding is approved by the Einstein Foundation Berlin, I authorise the Foundation to publish short descriptions of myself, the Einstein Visiting Fellow, and the proposed joint project (cf. section 7).

g) In the event that funding is approved by the Einstein Foundation Berlin, I undertake to submit an interim report one year after funding begins, as well as a final report after the approved funding period has come to an end. I consent to the publication of this final report.

14. Applicant's signature

Place, date	Signature
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15. Signature of the University President or Dean of the Charité

(in particular to corroborate the statement in section 9 of the application)

Place, date	Signature
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