

I. OBJECTIVE

The Einstein Visiting Fellowship aims to enhance the international profile of universities and research institutions in Berlin by involving leading scientists and scholars from abroad in long-term academic research collaborations. The programme primarily targets researchers whose expertise can sustainably promote specific areas of academic excellence in Berlin. In contrast to typical visiting researchers who stay at an institution for one semester, the goal of the Einstein Visiting Fellowship is to integrate Fellows into Berlin's academic landscape on a sustainable basis.

Einstein Visiting Fellows are expected to set up a working group in Berlin in consultation with their hosts and come to Berlin at least three times a year for several weeks or once per year for more than five months to work with the group and be available for junior researchers. Whilst in Berlin, Visiting Fellows also work on joint projects with other researchers and run courses and other events in agreement with their host institutions.

II. ELIGIBILITY

Applications may be submitted by the speaker(s) of a Berlin-based Cluster of Excellence or a Graduate School. Einstein Centres are eligible as well as DFG Research Training Groups and Collaborative Research Centres if they have at least three years left of their maximum funding period left. All applications must be endorsed by the management of the host university or Charité.

III. FUNDING

The Foundation will provide up to € 450,000 for three years, primarily for establishing a working group in Berlin, including for example a postdoctoral positions permanently present in Berlin, who can take over managerial functions for the group.

The funds may also be used for

- an appropriate remuneration for the Einstein Visiting Fellow in accordance with the regulations governing the host institution, to be based on the Fellow's qualifications and position in his or her home country
- expenses for material resources as deemed necessary by the Fellow for his or her research project

The host university or Charité will provide the space and infrastructure required.

There is no contractual relationship between the Einstein Foundation and Einstein Visiting Fellows. All necessary arrangements must be agreed between the institution submitting the application and the Fellow personally.

IV. FUNDING PERIOD

Funding is provided for a period of three years, after which an application may be submitted for two further years.

V. APPLICATION PROCESS

Applicants are required to use the application forms provided by the Einstein Foundation. Applications may be submitted twice a year in any discipline by the dates posted on the Foundation's website.

If individual host institutions have internal deadlines for applications to the Einstein Foundation, applicants should liaise with the contact person at their institution (a list is included below) well in advance.

Funding applications must include the following:

- The Einstein Visiting Fellow's name, curriculum vitae and list of publications
- An explanation of the importance of the Einstein Visiting Fellowship to the host institution including information on
 - the joint research project proposed by the fellow and the host institution
 - past and current research collaborations with the Einstein Visiting Fellow being nominated
 - the fellow's expected contribution to enhancing teaching at the host institution
 - the size and focus of the working group to be set up in Berlin
 - the frequency and duration of the fellow's proposed visits to Berlin
 - the activities planned to integrate the fellow into Berlin's research landscape
 - the administrative and organisational support to be provided by the host institution
- An explanation of the importance of the Einstein Visiting Fellowship for long- and medium-term cooperation between the host institution in Berlin and the fellow's home institution.

VI. APPLICATIONS FOR EXTENSIONS

Applications for extensions should be made using the forms provided by the Einstein Foundation and submitted by the deadlines announced on the Foundation's website.

The same rules and recommendations apply as for the original application (see above, II. - V.).

Applications for an extension of funding must include the following:

- a. A review of the initial funding period and an assessment of the Einstein Visiting Fellow's importance for the host institution during that time, including information on
 - the joint research project conducted by the fellow and the host institution during the initial period (including any joint publications, events, etc.)

- the fellow's contribution to teaching at the host institution
 - the size and focus of the working group in Berlin during the initial funding period
 - the frequency and duration of the fellow's visits to Berlin during the initial funding period
 - the measures adopted to integrate the fellow into Berlin's research landscape
 - the administrative and organisational support provided by the host institution
- b. Information on the proposals for the second funding period, including
- a description of the research project planned by the fellow and the host institution for the second funding period
 - the fellow's expected contribution to enhancing the quality of teaching at the host institution
 - the size and focus of the Berlin working group during the second funding period
 - the frequency and duration of the fellow's visits to Berlin during the second funding period
 - further measures to integrate the fellow into Berlin's research landscape
 - the administrative and organisational support to be provided by the host institution
- c. An explanation of the added value of the second phase of funding for medium- and long-term cooperation between the host institution in Berlin and the Einstein Visiting Fellow's home institution.

VII. EINSTEIN VISITING FELLOW PLUS (funding opportunity for successful units)

Units which in previous calls have successfully applied for an Einstein Visiting Fellow from abroad may apply for an Einstein Visiting Fellow from a German institution. The requirements are identical with the standard programme. The maximum amount of funding is 100,000 Euros per year, a remuneration of the Fellow is not possible.

VIII. USE OF FUNDS

The approved funds may only be drawn through the universities or Charité in accordance with the regulations on third-party funding. These institutions will also become the employers of the individuals who receive support from the Einstein Foundation Berlin.

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