

### **I. OBJECTIVE**

The programme offers researchers in Berlin the opportunity to participate in Berlin-wide, theme-based collaborations across institutions which they organise themselves.

An Einstein Circle is composed of a certain group of people affiliated with at least one of the four Berlin universities or Charité – Universitätsmedizin Berlin, as well as with at least one Berlin non-university research institution. Each Einstein Circle must have at least 10 and no more than 20 members and will spend a maximum of three years focusing on a specific topic. The collaboration should aim to produce concrete results at the end of this period (e.g. a joint publication or the planning and implementation of a scientific project that would not otherwise have been possible, preparation of an application with other donors or preparation of an Einstein Centre).

An Einstein Circle may invite selected researchers from outside of Berlin to join (up to one third of the membership) in order to integrate excellent young researchers from other parts of Germany and abroad into the scientific community in Berlin.

### **II. ELIGIBILITY**

Recognized researchers with an occupation at one of the eligible institutions may apply for funding.

### **III. FUNDING**

Funding may be used to finance regular meetings of the members of the circle lasting several days (three per year). This includes travel and accommodation costs (in accordance with the relevant Berlin tax law on travel expenses) for the members of the circle not resident in Berlin and up to three expert guests.

Additional funding of up to a total of 10,000 Euro may also be granted for coordination assistance (e.g. student assistant) on substantiated request.

The Einstein Foundation must be represented in the title of the funded research project.

### **IV. FUNDING PERIOD**

The maximum funding period is three years.

### **V. APPLICATION PROCESS**

The applicants must be researchers at one of the eligible Berlin universities or Charité. Submitters are the representatives of the Research Departments.

Applicants are required to use the application forms provided by the Einstein Foundation. Applications may be submitted in any discipline by the dates posted on the Foundation's website.

The application must include:

- Description of the project and its objectives
- Detailed time schedule
- Cost plan according to year
- List of proposed participants
- Where applicable, information on the project's importance for Berlin as a centre of research excellence

Please note that applications must be submitted in **English**.

## VI. USE OF FUNDS

The approved funds may only be drawn through the university or Charité in accordance with the regulations on third party funding. If applicable, these institutions will also become the respective employer of the individuals who receive support from the Einstein Foundation Berlin.

### **Contact:**

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